

**CERTIFICATE OF COMPLIANCE - (In Lieu of Tentative Parcel Map - TPC)**

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$1,830	4900
DPLU ENVIRONMENTAL			\$3,440**	4900
DPW ENGINEERING			\$2,365	
DPW INITIAL STUDY REVIEW			\$2,890**	
STORMWATER			\$630	
DEH	SEPTIC/WELL			
	SEWER			
DPR				
<b>INITIAL DEPOSIT</b>				
<b>\$11,155</b> (TPC)				
<b>\$4,825</b> (TPC Condo Conversion)				

VIOLATION FEE \$1,000

\* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

\*\* Condo Conversions are exempt from environmental review fees. (see note #3)

**NEW: Use our [Discretionary Permit Cost Guide](#) to get an idea of how much the County portion of your project may cost.**

**- Please read and follow instructions Step by Step!! -**

**Step 1:**

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

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<a href="#">126</a>	<a href="#">Acknowledgement of Filing Fees and Deposits</a>
<a href="#">299</a>	<a href="#">Supplemental Public Notice Certification</a>
<a href="#">305</a>	<a href="#">Ownership Disclosure</a>
<a href="#">320</a>	<a href="#">Evidence of Legal Parcel (and any deeds)</a>
<a href="#">367</a>	<a href="#">(AEIS) Application for an Environmental Initial Study</a>
<a href="#">394</a>	<a href="#">Preliminary Floodplain Evaluation Form</a>
<a href="#">399F</a>	<a href="#">Fire Availability Form</a>
<a href="#">399S</a>	<a href="#">Sewer Availability Form</a>
<a href="#">399SC</a>	<a href="#">School Availability Form</a>
<a href="#">399W</a>	<a href="#">Water Availability Form</a>
<a href="#">514</a>	<a href="#">Public Notice Package/Certification</a>
<a href="#">524</a>	<a href="#">Vicinity Map/Project Summary</a>
<a href="#">LUEG-SW</a>	<a href="#">Stormwater Intake Form for Development Projects</a>

**Step 2:**

***In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.***

- Maps/plans: **Eleven (11) hard copies.**
  - If in Alpine CPG area: **Twelve (12) hard copies.**
  - If in the (USDRIP) River Way Specific Plan area: **Thirteen (13) hard copies.**
- [277](#) [Notice of Proposed Subdivision](#): **One (1) hard copy.**
- [346](#) [Discretionary Permit Application Form](#): **One (1) hard copy.**
- [524](#) [Vicinity Map/Project Summary](#): **One (1) hard copy.**
- [LUEG-SW](#) [Stormwater Intake Form for Development Projects](#): **Two (2) hard copies.**
- Public Notice package (see [DPLU-516](#) for details)
  - a. One (1) set of gummed labels on 8½" x 11" sheets containing the names and addresses of all property owners.
  - b. One (1) set of stamped (**with USPS Forever Stamps**) and addressed envelopes (4¼" x 9½" business size) for each property owner on the list.

***All forms listed below are informational only and shall not be submitted.***

These are available at: [DPLU Zoning Forms.](#)

151	Slopes/Density Analysis Policy
248	Rules and Regulations Governing Certificate of Compliance
249A	Tentative Parcel Map Applicant's Guide
298	Supplemental Public Notice Procedure
312	Condo Conversion Applicant's Guide (If Applicable)
374	Resource Protection Study
515	Public Notice Procedure
516	Public Notice Applicant's Guide
906	Signature Requirements
Policy I-73	Hillside Development
ZC001	Defense and Indemnification Agreement
ZC004	Biological Mapping Requirements
ZC013	G-3 Determination of Legal Parcel
ZC021	County Groundwater Ordinance
ZC090Z	Typical Plot Plan

**This application requires an appointment to submit.  
To schedule or cancel appointments please call (858) 694-2262.**

**NOTES:**

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s).**  
Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. Maps/plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.

3. Refer to Section 81.616.1 of the Subdivision Ordinance for the application of this on a one-lot condo project. For Condominium Conversion projects on a single lot see Section 81.110 of the Subdivision Ordinance. Condominium Conversions may be environmentally exempt under CEQA Article 19, Section 15301k.
4. Give Applicant DPLU-319 – Notice of Application Form.
5. **Application Case Type is a TPC number.**